

A series of five blue circles of varying sizes arranged vertically on the left side of the slide, with the largest circle at the top and the smallest at the bottom.

# **GOOD COP, BAD COP: ORIENTATION TO AKTRACS, ALASKA'S HEALTH AND MEDICAL COMMON OPERATING TOOL**

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**Birch Room**

**Sunday, September 28<sup>th</sup>, 2014**

# TODAY'S SESSION

- Pre-Test
- Learning Objectives
- System Overview
  - User Accounts and My Agency
  - Alerts and Notifications
  - Regional Status and Bed Count
  - Command Center
  - Document Hub
  - Briefly: Report Writer, Command Post, Patient Tracking
- Hands-on Practice
- Post-Test



# LEARNING OBJECTIVES

- Understand the concept of a Common Operating Picture (COP) tool
- Describe how AKTRACS contributes to situational awareness
- Create and view Alerts/Notifications and Command Center chat rooms
- Access Document Hub
- Brainstorm how your agency can benefit from this tool



## AKTRACS: WHAT IS IT?

- Web-based, password-protected common operating picture tool
- Accessible via desktop or laptop Windows computers, and Windows/Android mobile devices (Apple product usability is forthcoming) on a modern browser with internet connectivity
- Permission-driven tool – variety of users, variety of accessibility to ensure multiple levels of security



# AKTRACS: WHY DO WE HAVE IT?

- Alaska currently has no consolidated health and medical common operating picture tool
- AKTRACS is a knowledge management tool for public health preparedness partners. It:
  - Provides redundant communications (redundancy is a critical aspect of emergency management)
  - facilitates confidential information exchange between health, medical and emergency management partners
  - acts as a platform for coordinating information and logistics of public health and medical emergency response
- AKTRACS supports multiple capabilities in the BP3/FFY14 Hospital Preparedness Program (HPP) Cooperative Agreement
  - Healthcare System Preparedness
  - Emergency Operations Coordination
  - Information Sharing
  - Medical Surge



# MY AGENCY



Maire Kirley (logout)

[Help](#) [Inbox](#) [Settings](#)  
[User Voice](#)

Agencies My Agency Regional Status Alert Manager Patient Tracking Command Center Command Post Resource Request Reports Document Hub

- DHSS HERO  
Anchorage, AK 99503
- Agency Summary
  - Staff
  - Agency Setup
  - Emergency Contacts
  - Surveys



[Display Preferences](#)

**Current Emergency Operations Center Status**

EOC Active:  Yes  No

**Alerts in the past 24 hours**

There were no alerts in the past 24 hours.


**MCI Patient Capacity**

0	0	0	0
---	---	---	---

Update MCI  Reset

**Weather**

Conditions for Anchorage, AK at 1:53 pm AKDT



**Current Conditions:**  
Light Rain, 54 F

**Forecast:**  
Wed - Rain, High: 56 Low: 46  
Thu - Partly Cloudy, High: 65 Low: 51  
Fri - PM Light Rain, High: 60 Low: 55  
Sat - Rain, High: 57 Low: 46  
Sun - Partly Cloudy, High: 63 Low: 48

**Status Overview**

Location	Open	Caution	Closed
Regional	0	0	0
Statewide	44	9	0

**Current Status**

As of 02:31 PM on 09/10 for 0:00 of 0:00

[View Status Report](#)

Update Status



# USER ACCOUNTS

- Specific to individual – no shared accounts
- Password-protected, must be changed at least annually
- Accounts created by System Administrator
- Modifiable by individuals (Users and Administrators) by clicking your name
- Can change demographic information and notification preferences, view permissions, and add trainings



# ALERTS AND NOTIFICATIONS

- Sent from AKTRACS to e-mail, mobile phone or pager
- Can be sent when needed or pre-scheduled for distribution
- Acknowledgement by users ensures receipt of notification

From: noreply@imagetrend.com Sent: Wed 7/16/2014 1:52 PM  
To: [Redacted]  
Cc: [Redacted]  
Subject: \*exercise\* Natural Disaster Alert \*exercise\* - \*exercise\* Natural Disaster Alert \*exercise\*

**Alert:**  
\*exercise\* Natural Disaster Alert \*exercise\*

**Status:**  
Created on 07/16/2014 at 13:51 by [Redacted] with primary agency of DHSS HERO with role(s) State of Alaska DHSS Staff.

**Type:**  
\*exercise\* Natural Disaster Alert \*exercise\*

**Description:**  
\*exercise - this is not a real alert\* A natural disaster has impacted the state. Please stand by for additional information. \*exercise - this is not a real alert\*

To respond to this alert, [click here](#).

Issued Schedule Templates

### Create Alert

**Alert Details**

Alert Type / Templates:

Status:  Active

MCI:  Yes  No

Automatically complete after:  minutes

This alert will automatically complete after the duration set above.

Created By: -DHSS EOC

**Description**

\* Short Description:

This text will go to the banner, pagers, email, SMS, text-to-speech alerts, and the alert report. There is a limit of 75 characters.

Full Description:

This text will go to email and the alert report only. There is a limit of 8000 characters.

Rich Text Description:  Yes  No

**Attach File**

Files





# TAKE NOTE: BED COUNTS

- Modifiable by users and administrators
- Point-in-time view of bed availability
- Counts Current Bed Availability and Bed Surge
- \*Seamless export to HavBed

\*Moose N. Salmon Medical Center

**Current Status**

**Utility Interruption**  
As of 03:23 PM on 09/10 for 1,489:42

[View Status Report](#)

**Current Bed Availability**

Bed Type	Available Staffed
<input type="checkbox"/> <a href="#">Adult Med-Surge Staffed</a> <small>Last Updated: 06/20/14 02:33 PM</small>	1
<input type="checkbox"/> <a href="#">Emergency Department (ED)</a> <small>Last Updated: 06/20/14 02:33 PM</small>	2
<input type="checkbox"/> <a href="#">Intensive Care Unit (ICU)</a> <small>Last Updated: 06/20/14 02:33 PM</small>	2
<input type="checkbox"/> <a href="#">Negative Pressure Staffed</a> <small>Last Updated: 06/20/14 02:33 PM</small>	1
<input type="checkbox"/> <a href="#">Pediatrics</a> <small>Last Updated: 06/20/14 02:33 PM</small>	0
<input type="checkbox"/> <a href="#">Peds ICU Staffed</a> <small>Last Updated: 06/20/14 02:33 PM</small>	0
<input type="checkbox"/> <a href="#">Psychiatric Staffed</a> <small>Last Updated: 06/20/14 02:33 PM</small>	0

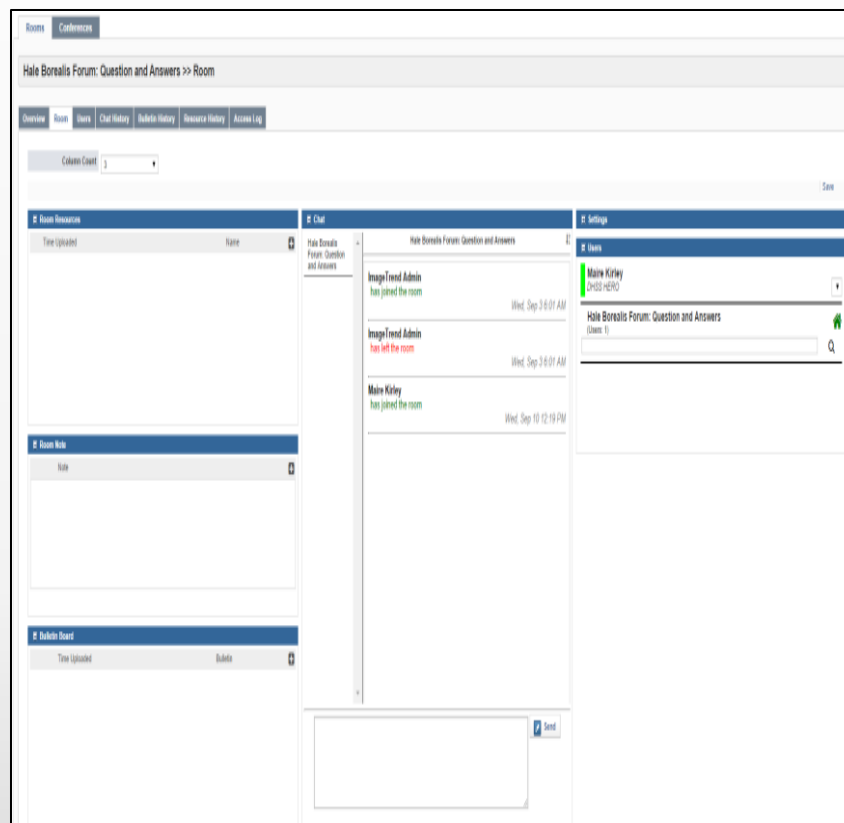
**Bed Surge**

Bed Type	12 Hr	24 Hr	72 Hr
<input type="checkbox"/> <a href="#">Adult Med-Surge Staffed</a>			
<input type="checkbox"/> <a href="#">Emergency Department (ED)</a>			
<input type="checkbox"/> <a href="#">Intensive Care Unit (ICU)</a>			
<input type="checkbox"/> <a href="#">Negative Pressure Staffed</a>			
<input type="checkbox"/> <a href="#">Pediatrics</a>			
<input type="checkbox"/> <a href="#">Peds ICU Staffed</a>			
<input type="checkbox"/> <a href="#">Psychiatric Staffed</a>			

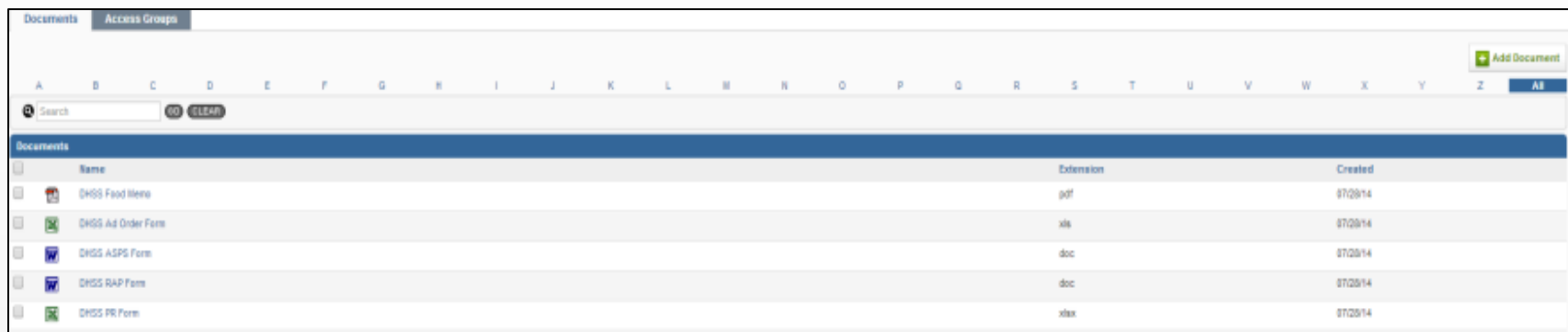


# COMMAND CENTER

- Chat Room for text-based conversation and file transfer
- Information typed here is *logged* – it is not wiped clean when you exit the chat



# DOCUMENT HUB



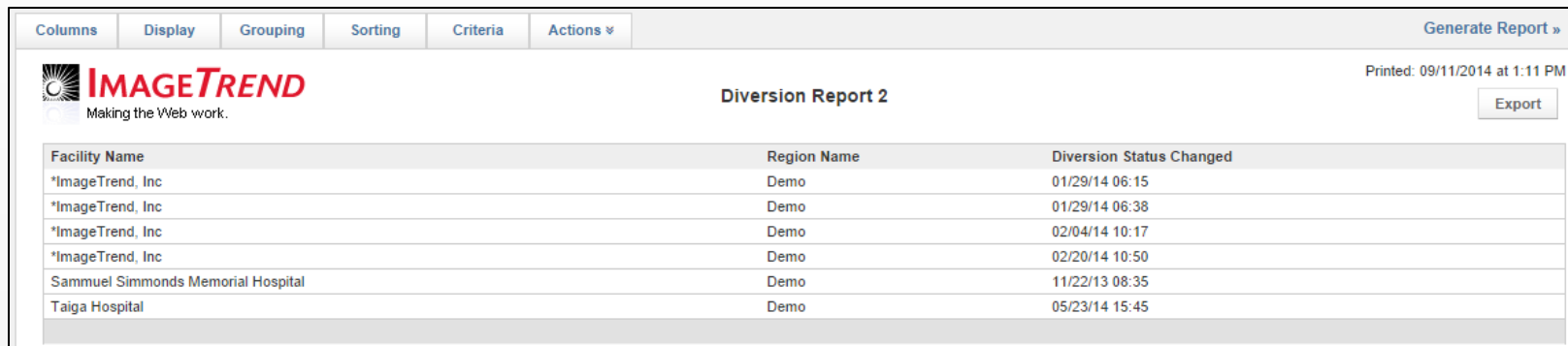
The screenshot shows the Document Hub interface. At the top, there are tabs for 'Documents' and 'Access Groups'. Below the tabs is a search bar with a 'GO' button and a 'CLEAR' button. To the right of the search bar is an 'Add Document' button. Below the search bar is a table with columns for 'Name', 'Extension', and 'Created'. The table contains five rows of document information.

Name	Extension	Created
DHSS Food Ware	pdf	07/20/14
DHSS Ad Order Form	xls	07/20/14
DHSS ASPS Form	doc	07/20/14
DHSS RAP Form	doc	07/20/14
DHSS PR Form	xlsx	07/20/14

- Secure document transfer platform
- Allows multiple users to access and edit same document – but be careful!



# BRIEFLY: REPORT WRITER



The screenshot displays the IMAGE TREND Report Writer interface. At the top, there are navigation tabs: Columns, Display, Grouping, Sorting, Criteria, and Actions. A 'Generate Report »' button is located in the top right corner. The main header area includes the IMAGE TREND logo with the tagline 'Making the Web work.', the report title 'Diversion Report 2', and a 'Printed: 09/11/2014 at 1:11 PM' timestamp. An 'Export' button is also present. Below the header is a table with three columns: Facility Name, Region Name, and Diversion Status Changed. The table contains six rows of data.

Facility Name	Region Name	Diversion Status Changed
*ImageTrend, Inc	Demo	01/29/14 06:15
*ImageTrend, Inc	Demo	01/29/14 06:38
*ImageTrend, Inc	Demo	02/04/14 10:17
*ImageTrend, Inc	Demo	02/20/14 10:50
Sammuel Simmonds Memorial Hospital	Demo	11/22/13 08:35
Taiga Hospital	Demo	05/23/14 15:45

- Customize reports to analyze data within AKTRACS










# BRIEFLY: COMMAND POST

\*ex\* 06202014 Seward Eq Log \*ex\*

Print PDF

Actions: Show All Action Start: 06/19/2014 15 : 12 Action End: 07/02/2014 9 : 42 Filter Reset

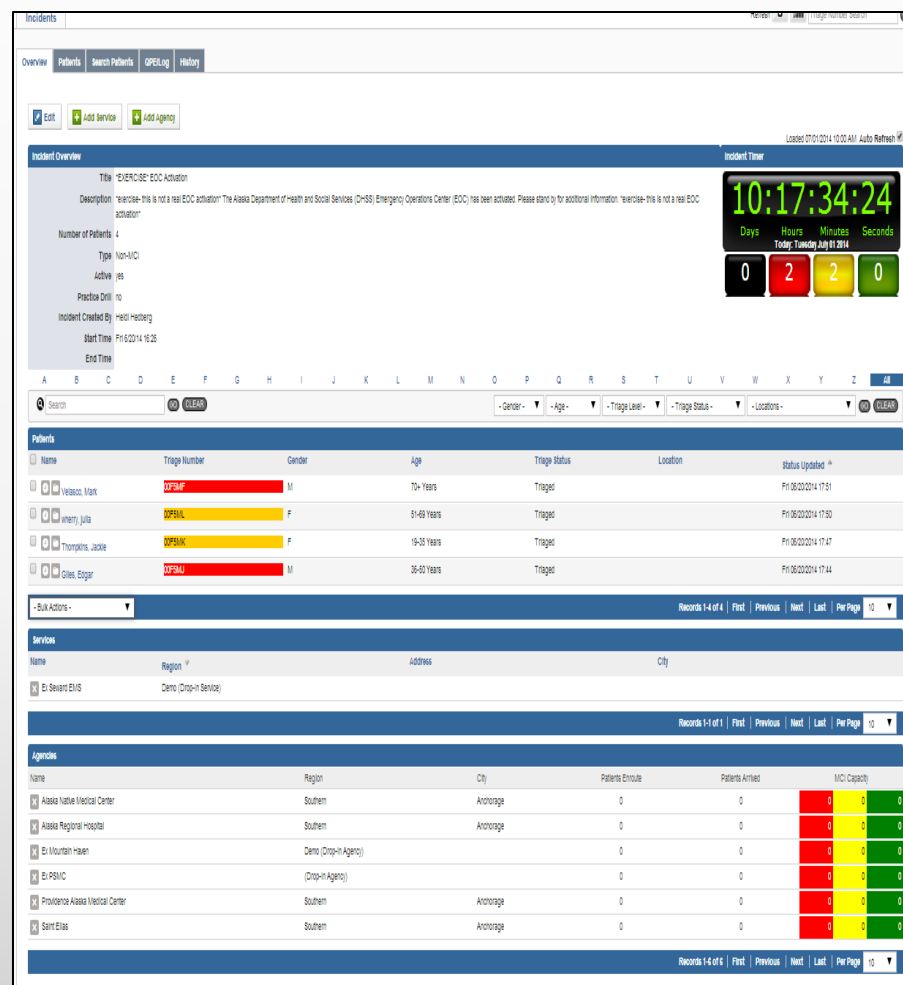
	Date Of Action	Action Type	Message	User	Date Entered
 Task Assigned	06/20/2014 13:53	 Task Assigned	Task Assigned to AK Respond - Standing by to initiate AK repond for volunteers		06/20/2014 13:55
 Note	06/20/2014 14:02	 Resource	Nurse Ratchett at PSMC requesting 50 Cots. Contact Details - 867-5309		06/20/2014 14:02
 Staff Change	06/20/2014 14:02	 Resource	Nurse Ratchett at PSMC requesting 100 Blankets. Contact Details - 867-5309		06/20/2014 14:02
 Org Chart					

- A digital “legal pad” to document activities
- Can be printed as PDF



# BRIEFLY: PATIENT TRACKING

- Secure patient-tracking module that can be populated from a computer or from the field (e.g., barcode scanner and triage barcode bracelet)
- Track patients in an MCI or non-MCI, from multiple scenes, using multiple services, going to various hospitals
- Can be used for family reunification, shelter population management, and other mass people-tracking situations



The screenshot displays the 'Incidents' management interface. At the top, there are navigation tabs for 'Overview', 'Patients', 'Search Patients', 'OPLog', and 'History'. Below these are buttons for 'Edit', 'Add Service', and 'Add Agency'. The main content area is titled 'Incident Overview' and shows details for an 'EXERCISE: EOC Activation'. A large digital clock displays '10:17:34:24' with a sub-timer for 'Today, Tuesday, July 01 2014'. Below the incident details is a search bar and a table of patients.

Name	Triage Number	Gender	Age	Triage Status	Location	Status Updated
Webaco, Mark	075MF	M	70+ Years	Triage		Fri 06/30/2014 17:51
Wherry, Julia	075FL	F	51-69 Years	Triage		Fri 06/30/2014 17:50
Tompkins, Jackie	075FL	F	19-30 Years	Triage		Fri 06/30/2014 17:47
Giles, Edgar	075MJ	M	35-50 Years	Triage		Fri 06/30/2014 17:44

Below the patient table is a 'Services' section with a table:

Name	Region	Address	City
Santero EMS	Deno (Drop-In Service)		

At the bottom is an 'Agencies' section with a table:

Name	Region	City	Patients Enroute	Patients Arrived	MCI Capacity
Alaska Native Medical Center	Southern	Anchorage	0	0	0 / 10 / 0
Alaska Regional Hospital	Southern	Anchorage	0	0	0 / 10 / 0
St. Mountain Haven	Deno (Drop-In Agency)		0	0	0 / 10 / 0
St. PSMC	(Drop-In Agency)		0	0	0 / 10 / 0
Providence Alaska Medical Center	Southern	Anchorage	0	0	0 / 10 / 0
Saint Elias	Southern	Anchorage	0	0	0 / 10 / 0

## HANDS-ON PRACTICE

- Send and Acknowledge Alerts
- Access Command Center, Create a Chat Room, and Join Chat
- Change Your Agency's Diversion Status
- Bonus: Update a bed count





## TO LEARN MORE...

- Participate in training and exercises offered by DHSS
- Review materials distributed by DHSS
- Review vendor-created educational materials (including demo videos) at ImageTrend University: [www.university.imagetrend.com](http://www.university.imagetrend.com)



# QUESTIONS?



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